



## ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2022

**School Directory**

<b>Ministry Number:</b>	525
<b>Principal:</b>	Ellie Salcin-Watts
<b>School Address:</b>	67 Salisbury Road, Richmond, Nelson
<b>School Postal Address:</b>	Private Bag 1, Richmond, Nelson, 7050
<b>School Phone:</b>	03 544 8119
<b>School Email:</b>	<a href="mailto:principal@salisbury.school.nz">principal@salisbury.school.nz</a>

# SALISBURY SCHOOL

Annual Report - For the year ended 31 December 2022

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# Salisbury School

## Statement of Responsibility

For the year ended 31 December 2022

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management, including the principal and others as directed by the Board, accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the School's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2022 fairly reflects the financial position and operations of the School.

The School's 2022 financial statements are authorised for issue by the Board.

Nicholas Armstrong

Full Name of Presiding Member

*NB Armstrong*

NB Armstrong (Dec 16, 2023 10:44 GMT+13)

Signature of Presiding Member

Dec 16, 2023

Date:

Ellie Salcin-Watts

Full Name of Principal

*Ellie Salcin-Watts*

Signature of Principal

Dec 16, 2023

Date:

# Salisbury School

## Members of the Board

For the year ended 31 December 2022

<b>Name</b>	<b>Position</b>	<b>How Position Gained</b>	<b>Term Expired/ Expires</b>
Janet Kelly	Presiding Member	Co-opted	Sep 2025
Ellie Salcin-Watts	Principal	ex Officio	
Jocelyn Cooney QSM	Parent Representative	Elected	Sep 2025
Phil Treweek	Parent Representative	Elected	Sep 2025
Nick Armstrong	Parent Representative	Elected	Sep 2025
Peter Campbell	Parent Representative	Co-opted	Sep 2023
Tracey Martin	Parent Representative	Elected Selected	Sep 2022 Sep 2025
Sam Price	Parent Representative	Elected	Sep 2025
Julia O'Connor	Parent Representative	Elected	Jul 2022
Carolyn Shirliff	Staff Representative	Elected	Sep 2025

# Salisbury School

## Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2022

		2022	2022	2021
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
<b>Revenue</b>				
Government Grants	2	3,723,924	3,661,599	3,616,302
Locally Raised Funds	3	4,625	8,000	13,462
Interest Income		51,918	8,000	13,072
Gain on Sale of Property, Plant and Equipment		3,024	-	-
		<u>3,783,491</u>	<u>3,677,599</u>	<u>3,642,836</u>
<b>Expenses</b>				
Residential	4	1,155,199	1,253,013	1,090,715
Learning Resources	5	986,220	979,796	777,174
Administration	6	438,345	570,520	391,727
Finance		2,220	2,000	1,833
Property	7	933,927	1,069,382	895,563
Loss on Disposal of Property, Plant and Equipment		-	-	1,936
		<u>3,515,911</u>	<u>3,874,711</u>	<u>3,158,948</u>
<b>Net Surplus / (Deficit) for the year</b>		267,580	(197,112)	483,888
Other Comprehensive Revenue and Expense		-	-	-
<b>Total Comprehensive Revenue and Expense for the Year</b>		<u>267,580</u>	<u>(197,112)</u>	<u>483,888</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

**Salisbury School**  
**Statement of Changes in Net Assets/Equity**  
 For the year ended 31 December 2022

	Notes	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
<b>Equity at 1 January</b>		1,416,298	1,416,298	926,945
Total comprehensive revenue and expense for the year		267,580	(197,112)	483,888
Contributions from the Ministry of Education				
Contribution - Furniture and Equipment Grant		-	-	5,465
<b>Equity at 31 December</b>		1,683,878	1,219,186	1,416,298
Accumulated comprehensive revenue and expense		1,683,878	1,219,186	1,416,298
<b>Equity at 31 December</b>		1,683,878	1,219,186	1,416,298

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.



# Salisbury School

## Statement of Financial Position

As at 31 December 2022

		2022	2022	2021
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
<b>Current Assets</b>				
Cash and Cash Equivalents	8	273,776	1,045,757	1,278,916
Accounts Receivable	9	62,679	72,724	72,724
GST Receivable		19,600	16,240	16,240
Prepayments		15,392	3,726	3,726
Investments	10	1,800,000	700,000	700,000
Funds Receivable for Capital Works Projects	16	4,982	-	-
		<u>2,176,429</u>	<u>1,838,447</u>	<u>2,071,606</u>
<b>Current Liabilities</b>				
Accounts Payable	12	241,360	263,613	263,613
Provision for Cyclical Maintenance	13	21,006	9,488	110,521
Painting Contract Liability	14	10,570	6,503	10,570
Finance Lease Liability	15	8,263	10,916	10,916
Funds held for Capital Works Projects	16	1,759	72,936	72,936
		<u>282,958</u>	<u>363,456</u>	<u>468,556</u>
<b>Working Capital Surplus/(Deficit)</b>		1,893,471	1,474,991	1,603,050
<b>Non-current Assets</b>				
Investments	10	441	414	414
Property, Plant and Equipment	11	349,484	372,358	308,314
		<u>349,925</u>	<u>372,772</u>	<u>308,728</u>
<b>Non-current Liabilities</b>				
Provision for Cyclical Maintenance	13	528,860	592,414	463,804
Painting Contract Liability	14	13,593	26,132	21,645
Finance Lease Liability	15	17,065	10,031	10,031
		<u>559,518</u>	<u>628,577</u>	<u>495,480</u>
<b>Net Assets</b>		<u>1,683,878</u>	<u>1,219,186</u>	<u>1,416,298</u>
<b>Equity</b>		<u>1,683,878</u>	<u>1,219,186</u>	<u>1,416,298</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.



# Salisbury School

## Statement of Cash Flows

For the year ended 31 December 2022

		2022	2022	2021
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
<b>Cash flows from Operating Activities</b>				
Government Grants		2,603,579	2,533,171	2,554,817
Locally Raised Funds		4,677	8,000	18,498
Goods and Services Tax (net)		(3,360)	-	(8,888)
Payments to Employees		(1,777,051)	(1,856,400)	(1,503,511)
Payments to Suppliers		(635,145)	(821,886)	(505,030)
Interest Received		43,588	8,000	12,969
Net cash from/(to) Operating Activities		236,288	(129,115)	568,855
<b>Cash flows from Investing Activities</b>				
Proceeds from Sale of Property Plant & Equipment (and Intangibles)		3,024	-	-
Purchase of Property Plant & Equipment (and Intangibles)		(60,998)	(104,044)	(88,892)
Purchase of Investments		(1,100,027)	-	-
Proceeds from Sale of Investments		-	-	300,000
Net cash (to)/from Investing Activities		(1,158,001)	(104,044)	211,108
<b>Cash flows from Financing Activities</b>				
Furniture and Equipment Grant		-	-	5,465
Finance Lease Payments		(17,827)	-	(9,800)
Painting Contract Payments		(8,052)	-	(8,052)
Funds Administered on Behalf of Third Parties		(57,548)	-	(256,168)
Net cash (to)/from Financing Activities		(83,427)	-	(268,555)
<b>Net (decrease)/increase in cash and cash equivalents</b>		<b>(1,005,140)</b>	<b>(233,159)</b>	<b>511,408</b>
Cash and cash equivalents at the beginning of the year	8	1,278,916	1,278,916	767,508
<b>Cash and cash equivalents at the end of the year</b>	<b>8</b>	<b>273,776</b>	<b>1,045,757</b>	<b>1,278,916</b>

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.





# Salisbury School

## Notes to the Financial Statements

### For the year ended 31 December 2022

#### 1. Statement of Accounting Policies

##### 1.1. Reporting Entity

Salisbury School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

##### 1.2. Basis of Preparation

###### **Reporting Period**

The financial statements have been prepared for the period 1 January 2022 to 31 December 2022 and in accordance with the requirements of the Education and Training Act 2020.

###### **Basis of Preparation**

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

###### **Financial Reporting Standards Applied**

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

###### **PBE Accounting Standards Reduced Disclosure Regime**

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

###### **Measurement Base**

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

###### **Presentation Currency**

These financial statements are presented in New Zealand dollars, rounded to the nearest whole dollar.

###### **Specific Accounting Policies**

The accounting policies used in the preparation of these financial statements are set out below.

###### **Critical Accounting Estimates And Assumptions**

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

###### **Cyclical Maintenance**

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition. During the year, the Board assesses the reasonableness of its painting maintenance plan on which the provision is based. Cyclical maintenance is disclosed at note 13.



#### *Useful lives of property, plant and equipment*

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

#### **Critical Judgements in applying accounting policies**

Management has exercised the following critical judgements in applying accounting policies:

##### *Classification of leases*

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. A lease is classified as a finance lease if it transfers substantially all risks and rewards incidental to ownership of an underlying asset to the lessee. In contrast, an operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset to the lessee. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised. Finance lease liability disclosures are contained in note 15. Future operating lease commitments are disclosed in note 21b.

##### *Recognition of grants*

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

### **1.3. Revenue Recognition**

#### **Government Grants**

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period to which they relate. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Ministry Grants for directly funded programmes are recorded as revenue when the School has the rights to the funding in the period to which they relate. The grants are not received in cash by the School and are paid directly by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. Grants for the use of land and buildings are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

#### **Other Grants where conditions exist**

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and recognised as revenue as the conditions are fulfilled.

#### **Donations, Gifts and Bequests**

Donations, gifts and bequests are recognised as an asset and revenue when the right to receive funding or the asset has been established unless there is an obligation to return funds if conditions are not met. If conditions are not met funding is recognised as revenue in advance and recognised as revenue when conditions are satisfied.



### **Interest Revenue**

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

### **1.4. Operating Lease Payments**

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

### **1.5. Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

### **1.6. Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

### **1.7. Accounts Receivable**

Short-term receivables are recorded at the amount due, less an allowance for expected credit losses (uncollectable debts). The school's receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

### **1.8. Inventories**

Inventories are consumable items held for sale and comprised of stationery, canteen and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

### **1.9. Investments**

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

### **1.10. Property, Plant and Equipment**

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements funded by the Board to buildings owned by the Crown or directly by the board are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

### **Finance Leases**

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the Statement of Comprehensive Revenue and Expense over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.



## **Depreciation**

Property, plant and equipment, except for library resources, are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements	10–75 years
Furniture and equipment	10–15 years
Information and communication technology	4–5 years
Motor vehicles	5 years
Leased assets held under a Finance Lease	Term of Lease

### **1.11. Impairment of property, plant and equipment and intangible assets**

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

#### *Non cash generating assets*

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. If such indication exists, the School estimates the asset's recoverable service amount. An impairment loss is recognised as the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

In determining fair value less costs to sell the school engages an independent valuer to assess market value based on the best available information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the Statement of Comprehensive Revenue and Expense.

The reversal of an impairment loss is recognised in the Statement of Comprehensive Revenue and Expense. A previously recognised impairment loss is reversed only if there has been a change in the assumptions used to determine the asset's recoverable service amount since the last impairment loss was recognised.

### **1.12. Accounts Payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

### **1.13. Employee Entitlements**

#### *Short-term employee entitlements*

Employee entitlements that are expected to be settled within 12 months after the end of the reporting period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned by non teaching staff, but not yet taken at balance date.

#### *Long-term employee entitlements*

Employee benefits that are not expected to be settled wholly before 12 months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows. Remeasurements are recognised in Statement of Comprehensive Revenue and Expense in the period in which they arise.



#### **1.14. Funds held for Capital Works**

The school directly receives funding from the Ministry of Education for capital works projects that are included in the School five year capital works agreement. These funds are held on behalf and for a specified purpose as such these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

#### **1.15. Provision for Cyclical Maintenance**

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities.

Cyclical maintenance, which involves painting of the School, makes up the most significant part of the Board's responsibilities outside the day-to-day maintenance. The provision is a reasonable estimate, based on the school's best estimate of the cost of painting the school and when the School is required to be painted, based on an assessment of the school's condition.

The School carries out painting maintenance of the whole school over a variety of periods in accordance with the conditional assessment of each area of the school. The economic outflow of this is dependent on the plan established by the School to meet this obligation and is detailed in the notes and disclosures of these accounts.

#### **1.16. Financial Instruments**

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are initially recognised at fair value and subsequently measured at amortised cost, using the effective interest method.

Investments that are shares are categorised as financial assets at fair value through other comprehensive revenue and expense in accordance with financial reporting standards. On initial recognition of an equity investment that is not held for trading, the School may irrevocably elect to present subsequent changes in the investments' fair value in other comprehensive revenue and expense. This election has been made for investments that are shares. Subsequent to initial recognition, these assets are measured at fair value. Dividends are recognised as income in the Statement of Comprehensive Revenue and Expense unless the dividend clearly represents a recovery of part of the cost of the investment. Other net gains and losses are recognised in other comprehensive revenue and expense and are never reclassified to the Statement of Comprehensive Revenue and Expense.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. Financial liabilities are subsequently measured at amortised cost using the effective interest method. Interest expense and any gain or loss on derecognition are recognised in the Statement of Comprehensive Revenue and Expense.

#### **1.17. Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

#### **1.18. Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board.

#### **1.19. Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.





## 2. Government Grants

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Government Grants - Ministry of Education	2,582,789	2,506,971	2,517,223
Teachers' Salaries Grants	597,848	496,246	547,037
Use of Land and Buildings Grants	543,287	658,382	552,042
	<u>3,723,924</u>	<u>3,661,599</u>	<u>3,616,302</u>

The School has opted in to the donations scheme for this year. Total amount received was \$600 (2021: \$600).

## 3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
<b>Revenue</b>			
Donations & Bequests	606	1,000	1,321
Fundraising & Community Grants	800	1,000	572
Other Revenue	3,219	6,000	11,569
	<u>4,625</u>	<u>8,000</u>	<u>13,462</u>
	<u>4,625</u>	<u>8,000</u>	<u>13,462</u>

Surplus / (Deficit) for the year Locally raised funds

## 4. Residential

	2022 Actual Number \$	2022 Budget (Unaudited) Number \$	2021 Actual Number \$
Other Residential Expenses	50,860	70,258	31,660
Administration	6,759	13,805	16,999
Property	246	750	7
Employee Benefit - Salaries	1,097,334	1,168,200	1,042,049
	<u>1,155,199</u>	<u>1,253,013</u>	<u>1,090,715</u>

## 5. Learning Resources

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Curricular	42,643	75,450	28,177
Equipment Repairs	8,838	16,000	1,123
Information and Communication Technology	3,905	6,600	4,779
Employee Benefits - Salaries	862,655	779,246	694,827
Staff Development	22,953	62,500	11,131
Depreciation	45,226	40,000	37,137
	<u>986,220</u>	<u>979,796</u>	<u>777,174</u>

## 6. Administration

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Audit Fee	6,552	6,600	6,361
Board Fees	3,515	5,000	4,030
Board Expenses	12,356	58,000	36,043
Communication	11,499	13,000	9,785
Consumables	1,983	5,000	2,351
Operating Lease	5,220	3,500	6,540
Legal Fees	870	5,000	3,505
Other	103,717	179,920	81,170
Employee Benefits - Salaries	268,754	259,000	219,838
Insurance	7,048	7,500	4,290
Service Providers, Contractors and Consultancy	16,831	28,000	17,814
	<u>438,345</u>	<u>570,520</u>	<u>391,727</u>



## 7. Property

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Consultancy and Contract Services	48,895	54,000	47,656
Cyclical Maintenance Provision	(1,794)	50,000	34,503
Grounds	31,427	38,500	27,308
Heat, Light and Water	156,429	93,500	91,251
Rates	4,500	8,000	3,388
Repairs and Maintenance	28,639	35,000	25,701
Use of Land and Buildings	543,287	658,382	552,042
Security	12,817	12,000	10,574
Employee Benefits - Salaries	109,727	120,000	103,140
	<u>933,927</u>	<u>1,069,382</u>	<u>895,563</u>

The Use of Land and Buildings figure represents 5% of the school's total property value. Property values are established as part of the nationwide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

## 8. Cash and Cash Equivalents

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Bank Accounts	73,776	145,757	378,916
Short-term Bank Deposits	200,000	900,000	900,000
Cash and Cash Equivalents for Statement of Cash Flows	<u>273,776</u>	<u>1,045,757</u>	<u>1,278,916</u>

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

Of the \$273,776 Cash and Cash Equivalents, \$1,759 is held by the School on behalf of the Ministry of Education. These funds have been provided for the Ministry as part of the school's 5 Year Agreement funding for upgrades to the school's buildings. The funds are required to be spent in 2023 on Crown owned school buildings.

## 9. Accounts Receivable

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Receivables	1,345	1,397	1,397
Interest Receivable	9,403	1,073	1,073
Banking Staffing Underuse	-	26,200	26,200
Teacher Salaries Grant Receivable	51,931	44,054	44,054
	<u>62,679</u>	<u>72,724</u>	<u>72,724</u>
Receivables from Exchange Transactions	10,748	2,470	2,470
Receivables from Non-Exchange Transactions	51,931	70,254	70,254
	<u>62,679</u>	<u>72,724</u>	<u>72,724</u>

## 10. Investments

The School's investment activities are classified as follows:

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Current Asset			
Short-term Bank Deposits	1,800,000	700,000	700,000
Non-current Asset			
Shares	441	414	414
Total Investments	<u>1,800,441</u>	<u>700,414</u>	<u>700,414</u>



## 11. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
	\$	\$	\$	\$	\$	\$
<b>2022</b>						
Building Improvements	173,962	-	-	-	(6,879)	167,083
Furniture and Equipment	80,716	41,447	(4,088)	-	(13,349)	104,726
Information and Communication Technology	41,657	19,498	-	-	(16,451)	44,704
Leased Assets	11,979	21,803	-	-	(8,547)	25,235
Work in Progress	-	7,736	-	-	-	7,736
<b>Balance at 31 December 2022</b>	<b>308,314</b>	<b>90,484</b>	<b>(4,088)</b>	<b>-</b>	<b>(45,226)</b>	<b>349,484</b>

The net carrying value of equipment held under a finance lease is \$25,235 (2021: \$11,979)

### Restrictions

With the exception of the contractual restrictions relating to the above noted finance leases, there are no other restrictions over the title of the school's property, plant and equipment, nor are any property, plant and equipment pledged as security for liabilities.

	2022 Cost or Valuation	2022 Accumulated Depreciation	2022 Net Book Value	2021 Cost or Valuation	2021 Accumulated Depreciation	2021 Net Book Value
	\$	\$	\$	\$	\$	\$
Building Improvements	1,006,952	(839,869)	167,083	1,369,255	(1,195,293)	173,962
Furniture and Equipment	364,786	(260,060)	104,726	569,382	(488,666)	80,716
Information and Communication Technology	320,863	(276,159)	44,704	324,332	(282,675)	41,657
Motor Vehicles	161,210	(161,210)	-	187,714	(187,714)	-
Leased Assets	35,137	(9,902)	25,235	41,894	(29,915)	11,979
Work in Progress	7,736	-	7,736	-	-	-
<b>Balance at 31 December</b>	<b>1,896,684</b>	<b>(1,547,200)</b>	<b>349,484</b>	<b>2,492,577</b>	<b>(2,184,263)</b>	<b>308,314</b>

## 12. Accounts Payable

	2022 Actual	2022 Budget (Unaudited)	2021 Actual
	\$	\$	\$
Creditors	42,902	44,099	44,099
Accruals	13,858	6,362	6,362
Employee Entitlements - Salaries	84,136	109,505	109,505
Employee Entitlements - Leave Accrual	100,464	103,647	103,647
	<b>241,360</b>	<b>263,613</b>	<b>263,613</b>
Payables for Exchange Transactions	241,360	263,613	263,613
	<b>241,360</b>	<b>263,613</b>	<b>263,613</b>

The carrying value of payables approximates their fair value.

## 13. Provision for Cyclical Maintenance

	2022 Actual	2022 Budget (Unaudited)	2021 Actual
	\$	\$	\$
Provision at the Start of the Year	574,325	574,325	596,591
Increase to the Provision During the Year	54,909	50,000	62,051
Other Adjustments	(56,703)	-	(27,548)
Use of the Provision During the Year	(22,665)	(22,423)	-
Provision at the End of the Year	<b>549,866</b>	<b>601,902</b>	<b>631,094</b>
Cyclical Maintenance - Current	21,006	9,488	110,521
Cyclical Maintenance - Non current	528,860	592,414	463,804
	<b>549,866</b>	<b>601,902</b>	<b>574,325</b>

The School's cyclical maintenance schedule details annual painting & other significant cyclical maintenance work to be undertaken. The costs associated with this annual work will vary depending on the requirements during the year. This plan is based on the School's most recent 10 Year Property plan, adjusted as identified and confirmed appropriate by the Board, to other reliable sources of evidence. The School is getting a total rebuild and therefore previous planned cyclical maintenance has been deferred.





#### 14. Painting Contract Liability

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Due within one year	10,570	6,503	10,570
Due after one year	13,593	26,132	21,645
	<u>24,163</u>	<u>32,635</u>	<u>32,215</u>

In 2017 the Board signed an agreement with Scheduled Maintenance Services Ltd (the contractor) for an agreed programme of work covering an eight year period. The programme provides for an interior and exterior repaint of the Ministry owned buildings in 2019, with regular maintenance in subsequent years. The liability is the best estimate of the actual amount of work performed by the contractor for which the contractor has not been paid at balance sheet date. The liability has not been adjusted for inflation and the effect of the time value of money.

#### 15. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
No Later than One Year	10,173	12,339	12,339
Later than One Year and no Later than Five Years	19,463	10,619	10,619
Future Finance Charges	(4,308)	(2,011)	(2,011)
	<u>25,328</u>	<u>20,947</u>	<u>20,947</u>
<b>Represented by:</b>			
Finance lease liability - Current	8,263	10,916	10,916
Finance lease liability - Non current	17,065	10,031	10,031
	<u>25,328</u>	<u>20,947</u>	<u>20,947</u>

#### 16. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects. The amount of cash held on behalf of the Ministry for capital works project is included under cash and cash equivalents in note 8.

2022	Opening Balances \$	Receipts from MoE \$	Payments \$	Board Contributions \$	Closing Balances \$
Playground	627	-	(5,609)	-	(4,982)
Pilot Programme - project number 226733	72,309	12,400	(82,950)	-	1,759
Totals	<u>72,936</u>	<u>12,400</u>	<u>(88,559)</u>	<u>-</u>	<u>(3,223)</u>

#### Represented by:

Funds Held on Behalf of the Ministry of Education	1,759
Funds Receivable from the Ministry of Education	(4,982)

2021	Opening Balances \$	Receipts from MoE \$	Payments \$	Board Contributions \$	Closing Balances \$
Parker House - RTL/VA - project number 227277	25,779	2,922	(28,701)	-	-
Playground	174,417	-	(173,790)	-	627
Lighting and Security Upgrade - project number 225486	3,761	795	(4,556)	-	-
Plumbing and Heating Works - project number 225933	12,224	-	(12,224)	-	-
BLENNZ Project - project number 224810	3,187	21,222	(24,409)	-	-
Boundary Fence - project number 224472	353	72	(425)	-	-
Health and Safety Repairs - project number 226691	21,793	14,469	(36,262)	-	-
Radiator and Heating Pipework Project - project number 226688	3,849	-	(3,849)	-	-
Hurley / TAH Project - project number 227275	65,500	2,063	(67,563)	-	-
Pilot Programme - project number 226733	(420)	73,972	(1,243)	-	72,309
Totals	<u>310,443</u>	<u>115,515</u>	<u>(353,022)</u>	<u>-</u>	<u>72,936</u>

#### Represented by:

Funds Held on Behalf of the Ministry of Education	72,936
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## 17. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the School. The School enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the School would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

## 18. Remuneration

### Key management personnel compensation

Key management personnel of the School include all members of the Board, Principal, Deputy Principal, Financial Administrator, Residential Managers, Acting Residential Manager.

	2022 Actual \$	2021 Actual \$
<i>Board Members</i>		
Remuneration	3,515	4,030
<i>Leadership Team</i>		
Remuneration	392,390	492,606
Full-time equivalent members	4.00	6.00
Total key management personnel remuneration	395,905	496,636

There are eight members of the Board excluding the Principal. The Board had held eight full meetings of the Board in the year. The Board also has Finance (3 members) and Property (2 members) that meet monthly and quarterly respectively. As well as these regular meetings, including preparation time, the Presiding member and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

### Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2022 Actual \$000	2021 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	150 - 160	150 - 160
Benefits and Other Emoluments	0 - 10	0 - 10
Termination Benefits	0 - 0	0 - 0

### Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2022 FTE Number	2021 FTE Number
100 -110	1.00	1.00
	1.00	1.00

The disclosure for 'Other Employees' does not include remuneration of the Principal.

## 19. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2022 Actual \$	2021 Actual \$
Total	-	-
Number of People	-	-



## 20. Contingencies

There are no contingent liabilities and no contingent assets except as noted below as at 31 December 2022 (Contingent liabilities and assets at 31 December 2021: nil).

### Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2022, a contingent liability for the school may exist.

## 21. Commitments

### (a) Capital Commitments

As at 31 December 2022 the Board has entered into the following contract agreements for capital works.

(a) \$200,000 contract to install new Playground. \$180,000 has been received of which \$184,981 has been spent on the project to balance date. This project has been approved by the Ministry.

(b) Unspecified amount contract for Pilot programme modifications. \$86,373 has been received of which \$84,615 has been spent on the project to balance date.

(Capital commitments in relation to Ministry projects at 31 December 2021: \$72,936)

### (b) Operating Commitments

As at 31 December 2022 the Board has not entered into any operating contracts.

(Operating commitments at 31 December 2021: nil)

## 22. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

### Financial assets measured at amortised cost

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Cash and Cash Equivalents	273,776	1,045,757	1,278,916
Receivables	62,679	72,724	72,724
Investments - Term Deposits	1,800,441	700,414	700,414
Total Financial assets measured at amortised cost	<u>2,136,896</u>	<u>1,818,895</u>	<u>2,052,054</u>

### Financial liabilities measured at amortised cost

Payables	241,360	263,613	263,613
Finance Leases	25,328	20,947	20,947
Painting Contract Liability	24,163	32,635	32,215
Total Financial liabilities measured at amortised Cost	<u>290,851</u>	<u>317,195</u>	<u>316,775</u>

## 23. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

## 24. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

